

Accessing *One Drive* With an Internet Device.

1

Go to the Washoe County
School District Site.

<http://www.washoeschools.net>

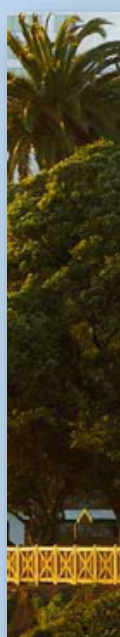
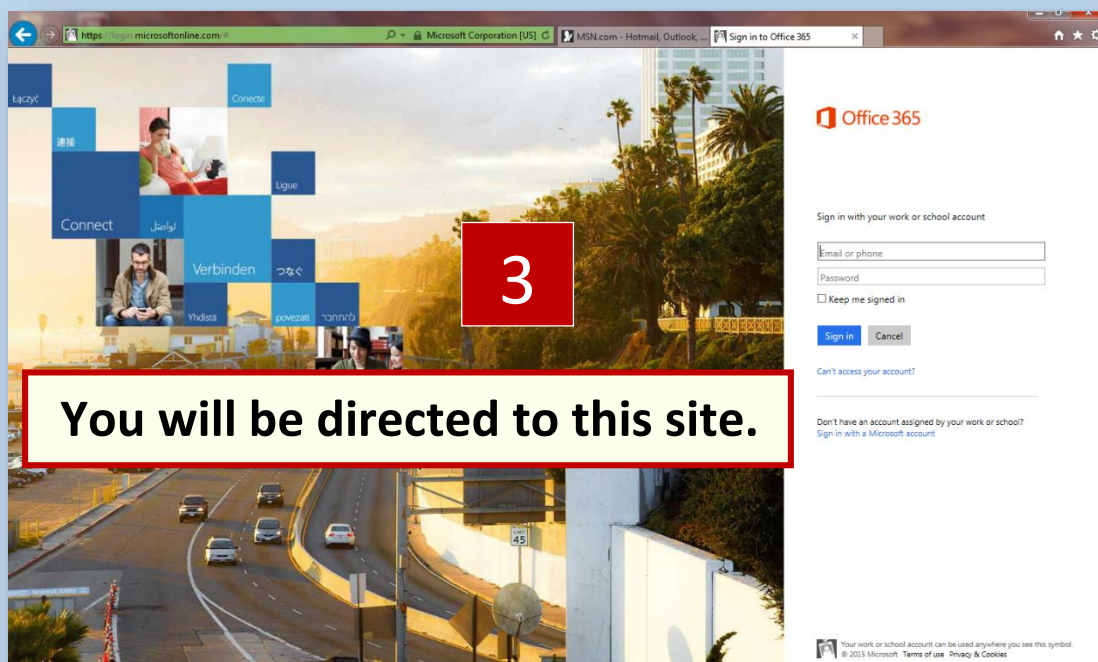


2

Click *Office 365* in the
Quick Links Section



Accessing One Drive With an Internet Device.



Office 365

4

Sign in with your work or school account

1234567@washoeschools.net

Password

Keep me signed in

Sign in

Cancel

Key in an email-type address:

Idnumber@washoeschools.org

Enter (no password at this time)

You will be redirected to the WCSD Sign In

Accessing *One Drive* With an Internet Device.

Sign In

5

federation.washeschools.org

Type your user name and password.

User name: 1234567 Example: Domain\username

Password: ●●●●●●●●

Sign In

On this page: **Use your school computer log-in:**
User Name: Student ID
Password: Birth year/month (1st three letters)/day
Pswd Example: 2000feb29

Office 365 Home

Discover something new today.

6

Word Excel PowerPoint Outlook OneNote

Got a Mac? Sign in to Office 365 on your Mac to install.

Smartphone or tablet? Get Office on your devices

Collaborate with Office Online

Newsfeed OneDrive Sites Delve Video Word Online Excel Online

PowerPoint Online OneNote Online Sway

You've arrived at your *Office 365* Page!
Click on the *One Drive* Icon to access your files!

7 **Congratulations!**
You know how to access *Office 365/ One Drive*
With an
Internet Connected Device!

Office 365 OneDrive

search OneDrive

OneDrive for Business Documents

Documents

Recent

Shared with me

Followed

Site folders

Recycle bin

New Upload

Name

- COMPUTERS
- ELA
- MATH
- SCIENCE
- Shared with Everyone
- SOCIAL STUDIES